



Forest Heath District Council

Cabinet Decisions Notice (Published: Thursday 16 June 2016)

The following decisions were taken by the Cabinet on **Tuesday 14 June 2016** and, if not called in by Councillors, will come into operation on Friday 24 June 2016. This procedure does not however, apply to decisions that have been recommended to Council for a final decision (and which are also indicated within the decisions below). An executive decision may be called in, in accordance with the Overview and Scrutiny Committee Procedure Rules contained within Part 4 of the Council's Constitution, by at least five Councillors submitting the required call-in request form to the Head of HR, Legal and Democratic Services (e-mail: democratic.services@westsuffolk.gov.uk) by **5.00 pm on Thursday 23 June 2016**.

Should you have a query regarding any of the decisions taken, contact should be made with the named officer in the first instance, either on the telephone number listed against their name, or via email using the format firstname.surname@westsuffolk.gov.uk. Alternatively, you may also contact the relevant Portfolio Holder on the telephone number listed against their name, or via email using the format firstname.surname@forest-heath.gov.uk. Contact may also be made via Democratic Services, Forest Heath District Council, District Offices, College Heath Road, Mildenhall, Suffolk, IP28 7EY.

Agenda Item and Report No.	Declarations of Interest/Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
Item No. 5 CAB/FH/16/023	None	<p><u>West Suffolk Operational Hub</u></p> <p>RECOMMENDED TO COUNCIL: (29 June 2016)</p> <p>That:</p> <ol style="list-style-type: none"> The content of Report No CAB/FH/16/023 and its Appendices be noted. The progression of a project to deliver a West Suffolk Operational Hub (Option 4) be approved. The preparation and submission of a detailed planning application for a West Suffolk Operational Hub on 	<p>Given the significance and public interest in this item, the Cabinet agreed to waive its executive decision making powers and made all five recommendations contained in the report, subject to full Council approval.</p> <p>The efficiencies gained from co-locating waste and street scene services on a single site (Option 4) and the willingness for Suffolk County, Forest Heath District and St Edmundsbury Borough Councils to work together for the best long term solution for taxpayers; together with the work undertaken</p>	<p>The options considered and rejected were provided in detail in Appendix B, attached to Report No CAB/FH/16/023.</p>	<p><u>Portfolio Holder:</u> Cllr David Bowman 07711 593737</p> <p><u>Lead Officer:</u> Mark Walsh Head of Operations 01284 757300</p>

Agenda Item and Report No.	Declarations of Interest/ Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
		<p>land at Hollow Road Farm, be approved.</p> <p>4. A gross capital budget of £3.5m (after the St Edmundsbury Borough Council contribution) to the Council's Capital Programme for 2016/2017, funded in line with paragraphs 6.10 to 6.21 of Report No CAB/FH/16/023, be approved.</p> <p>5. The Council's Section 151 Officer to make the necessary changes to the Council's 2015/2016 prudential indicators as a result of recommendation 4. above.</p>	<p>as part of, and in response to, the outcomes of the extensive second round of public consultation, the Cabinet had recommended to Council that the project to deliver a West Suffolk Operational Hub should be progressed to the planning application stage for siting at land at Hollow Road Farm.</p> <p>The Cabinet has also made recommendations to Council in respect of the allocation of funding for the project, as contained in the Decision column.</p>		
<p>Item No. 6 CAB/FH/16/024</p>	<p>None</p>	<p><u>Draft West Suffolk Annual Report 2015/2016</u></p> <p>RESOLVED:</p> <p>That the West Suffolk Annual Report 2015/2016, as contained in Appendix A to Report No CAB/FH/16/024, be approved (as amended), to incorporate the revisions recommended by St Edmundsbury Borough and Forest Heath District Councils' Overview and Scrutiny Committees (as tabled at the Cabinet meeting held on 14 June 2016).</p> <p><i>(The revisions proposed by the Overview and Scrutiny Committees are set out at the end of this Decisions Notice).</i></p>	<p>The West Suffolk Annual Report highlighted the key activities and developments that had been achieved over the financial year 2015-2016, with regard to the priorities set out in the West Suffolk Strategic Plan 2014-2016. The Cabinet, during the informal discussions with St Edmundsbury's Cabinet, supported the content of the report and acknowledged the extensive range of achievements made over the past year. The revisions proposed by FHDC's and SEBC's Overview and Scrutiny Committees were also considered to be acceptable.</p>	<p>It was good practice for Councils to report on progress against their priorities in this way and ensured transparency on how they spend public money. Forest Heath District and St Edmundsbury Borough Councils could report separately on their work to achieve their priorities. However, this would not reflect some of the excellent work which had been delivered jointly across the whole of West Suffolk. Also, it would not show the</p>	<p><u>Portfolio Holder:</u> Cllr James Waters 07771 621038</p> <p><u>Lead Officer:</u> Davina Howes Head of Families and Communities 01284 757070</p>

Agenda Item and Report No.	Declarations of Interest/ Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
				continued joint working between Forest Heath and St Edmundsbury.	
Item No. 7 Report No: CAB/FH/16/025	None	<p><u>Introduction of Charging for a Pre-Application Advice Planning Service</u></p> <p>RESOLVED:</p> <p>That:-</p> <ol style="list-style-type: none"> 1. The principle of charging for pre-application advice, as set out in Report No CAB/FH/16/024, be approved. 2. The charging schedule, as set out in Appendix 1 (as amended), be implemented on 4 July 2016. 3. The scale of charges be reviewed annually in accordance with the Fees and Charges Policy. 	<p>Charging for pre-application advice was now recommended as good practice by the LGA Planning Advisory Service. The Charging Scheme had been developed to reflect the range and complexity of advice sought from planning applicants and agents, specifically the difference between minor householder applications and large scale developments.</p> <p>Fees had been set at a level which was not considered to be prohibitive and which would not deter most applicants/agents from seeking advice, whilst being sufficient to justify the administrative costs and time taken.</p>	The alternative option was to continue with the existing arrangements missing the opportunity to improve the service to customers and reduce costs to St Edmundsbury Borough and Forest Heath District Councils.	<p><u>Portfolio Holder:</u> Cllr Lance Stanbury 07970 947704</p> <p><u>Lead Officer:</u> Rachel Almond Service Manager (Planning Development) 01638 719455</p>
Item No. 9 Report No: CAB/FH/16/027	None	<p><u>Report of the Performance and Audit Scrutiny Committee: 25 May 2016</u></p> <p>RESOLVED:</p> <p>That the contents of the report be noted.</p>	The report set out the decisions which had been made by the Performance and Audit Scrutiny Committee at their meeting on 25 May 2016.	The Performance and Audit Scrutiny Committee had considered the options in detail at their meeting on 25 May 2016.	<p><u>Portfolio Holder:</u> Cllr Stephen Edwards 01638 660518</p> <p><u>Chairman of the Committee:</u> Cllr Louis Busuttil 01638 810517</p>

Agenda Item and Report No.	Declarations of Interest/ Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
					<u>Lead Officer:</u> Christine Brain Democratic Services Officer (Scrutiny) 01638 719729

Karen Points
Head of HR, Legal and Democratic Services
16 June 2016

(Draft West Suffolk Annual Report 2015/16: (Report numbers: CAB/FH/16/024 and CAB/SE/16/025)

Amendments recommended by:

- **St Edmundsbury Borough Council Overview and Scrutiny Committee: 8 June 2016 (Report Number: OAS/SE/16/013); and**
 - **Forest Heath District Council Overview and Scrutiny Committee: 9 June 2016 (Report Number: OAS/FH/16/014)**
- Page 6, in the infographic that states: 'We have invested £96,900 in small businesses across West Suffolk since our **Small Business Grant** schemes began', add the statistic: '*Since 2011, a total of £61,000 has been invested in Forest Heath, helping support businesses with a collective turnover of around £2.1 million a year*'.
 - Page 9, third paragraph on Solar for Business, amend to read: '*This scheme also has an impact on our finances; during 2015/16 we invested £620,000 on 16 solar for businesses properties which are projected to return an average annual income for the councils of £82,900. This represents an annual return on investment of more than 10%. This scheme is part of the West Suffolk Community Energy Plan which plans to invest £1.62 million in energy efficiency schemes over the next 3 years. The council receives a return on their financial investment and it supports local business through lower energy bills, improving their building, saving money, cutting energy use and reducing CO2 emissions.*'
 - Page 11, change the photograph of Mildenhall.
 - Page 16, change second sentence under 'Organic Waste' to: '*Due to changes in funding arrangements we had to make changes to the way we provide this service and offer a new subscription for a garden waste collection service to those households.*'
 - It was agreed that an executive summary of the Annual Report be prepared, which would be useful for Members to share with Parish Councillors).